

Blayney Shire Council



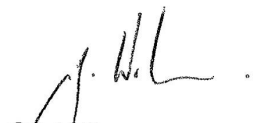
17 June 2014

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 23 June 2014 at 6.00 pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Confirmation of Minutes - Ordinary Council Meeting held on 12 May 2014
- (5) Matters arising from Minutes
- (6) Disclosures of Interest
- (7) Public Forum
 - (a) Kim Menzies – Operational Plan and Blayney Shire Council
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
 - (a) General Manager
 - (b) Corporate Services
 - (c) Engineering Services
 - (d) Environmental Services
- (11) Committee Reports
- (12) Delegates Reports
- (13) Questions from Councillors
- (14) Closed Meeting

Yours faithfully



G.A. Wilcox
GENERAL MANAGER

5.30pm Presentation from Central West Libraries

Meeting Calendar

June

Time	Date	Meeting	Location
4.00 pm	2 June 2014	Chifley LAC Community Safety Precinct Meeting	Oberon
10.30 am	11 June 2014	Central Tablelands Water	Molong
10.00 am	20 June 2014	Traffic Committee Meeting	Community Centre
6.00 pm	23 June 2014	Ordinary Council Meeting	Community Centre
6.00 pm	26 June 2014	Towns and Villages Committee	Community Centre

July

Time	Date	Meeting	Location
5.00 pm	10 July 2014	Economic Development Committee	Community Centre
10.00 am	14 July 2014	Bells Line Expressway Group	Bathurst Council
6.00 pm	14 July 2014	Ordinary Council Meeting	Community Centre
10.00 am	31 July 2014	GMAC	Orange

August

Time	Date	Meeting	Location
6.00 pm	11 August 2014	Ordinary Council Meeting	Community Centre
10.30 am	13 August 2013	Central Tablelands Water	Grenfell
5.00 pm	14 August 2014	Cemetery Forum Committee	Community Centre
6.30 pm	14 August 2014	Access Advisory Committee	Community Centre
10.00 am	15 August 2014	Traffic Committee Meeting	Community Centre
4.00 pm	19 August 2014	Local Emergency Management Committee	Community Centre
5.30 pm	21 August 2014	Sports Council	Community Centre
10.00 am	28 August 2014	Centroc Board	Blayney

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HELD ON MONDAY 23 JUNE 2014

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GENERAL MANAGER'S REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



01) GENERAL MANAGER'S CONTRACT REVIEW
(Mayor)

RECOMMENDED:

1. That Council conduct a review of the General Managers performance in accordance with Clause 7 of the contract and that the Mayor, the Deputy Mayor and Cr Radburn undertake this review.

REPORT

In accordance with clause 7 of the General Manager's Contract, Council is obligated to undertake a performance review of the position of General Manager annually.

Council's performance review committee has previously consisted of the Mayor, Deputy Mayor and Councillor Radburn, and advice from the General Manager is that he is acceptable to this panel undertaking the review. Council has also requested the services of Mr Christian Morris from the LGSA to assist Council through this process. Mr Morris has assisted to undertaken past reviews and provides independent advice for Council to consider.

The date of the review is suggested to be Wednesday 23 July 2014.

BUDGET IMPLICATIONS

As per the Long Term Financial Plans.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient administration of Council.

Attachments

Nil

02) LOCAL GOVERNMENT ANNUAL CONFERENCE
(General Manager)

RECOMMENDED:

1. That Council discuss and submit issues relevant to local government impacts at a local and regional level to the Conference Coordinator for inclusion on the business agenda.
2. That Council approval the Mayor, Deputy Mayor and General Manager to attend the LGNSW Annual Conference.

REPORT

Council, as per the attached papers, has been advised that the LGNSW Annual Conference is being held at Coffs Harbour from Sunday 19 October to Tuesday 21 October 2014.

As part of the changes that occurred due to the amalgamation of the associations, a review has been undertaken to again allow motions from the member councils to be considered and debated at this conference. This is a very good decision to allow motions to be considered as it allows both large and small councils an opportunity to raise issues that impact them at a local and regional level. Without this ability to address issues at the conference, then the conference would be of little benefit. Councillors are therefore requested to bring motions to council that can be considered for inclusion at the conference level.

One of the continuing drawbacks of the new association arrangement is that it does not have the regional divisions that initially debated the motions from the regional council groups, before they are submitted to the conference convener. This will inevitably result in duplication of motions by councils and the exclusion of motions by the conference organisers to ensure that a variety of issues are debated.

It is therefore suggested to Council that a motion requesting “the establishment of regional divisional groups to consider and place motions forward to the 2015/2016 conference be established in the Association rules as existed previously under the Shires Association”.

The conference is being held at Coffs Harbour rather than Sydney, which is an inconvenient location for rural people to travel to and prevents other meetings from occurring with State politicians and government departments. The location of future annual conferences is a motion that could also be addressed as rural councils have in the past, organised other meetings around the visit to Sydney rather than spend money on a further visit.

Council has sent the Mayor and Deputy Mayor to the Annual Conference along with the General Manager for many years. The annual conference is an

educational conference for councillors and provides an opportunity to meet other councillors, learn about changes to how Councils operate and are provided with advice from Ministers and other business leaders.

BUDGET IMPLICATIONS

Funding is provided for the annual conference in Council's Long Term Funding Plans.

POLICY IMPLICATIONS

No policy implications.

IP&R LINK

DP 6.3.1 – Provide a framework for the efficient and effective administration of Council.

Attachments

1 Local Government Annual Conference 5 Pages

CORPORATE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



03) QUARTERLY BUDGET REVIEW - MARCH 2014
(Director Corporate Services)

RECOMMENDED:

1. That the Quarterly Review of Council's 2013/2014 Operational Plan including quarterly budget review as at 31 March 2014 be noted.
2. That the adjustments to votes of income and expenditure and restricted cash (reserves) be adopted.

REPORT

Council at its May 2014 meeting considered the Quarterly Performance Report pertaining to the 2013/14 Operational Plan. This report however was found to have a number of attachment pages missing pertaining to the quarterly budget review resulting in no Council approval for adjustments to income and expenditure or reserve transfers. Accordingly, the quarterly budget review is again tabled for Council approval.

The Office of Local Government issued new Quarterly Budget Review Statement Guidelines in 2010 as part of the new Integrated Planning and Reporting (IP&R) framework. The guidelines are mandatory for all Council's from 1 July 2011 and provide a list of minimum quarterly reporting requirements for Council.

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial health position. It is also a means to ensure council meets its objectives, targets and outcomes as set out in its operational plan.

Following this report is the detailed review of Council's 2013/2014 Budget Review covering the March 2014 quarter.

BUDGET IMPLICATIONS

The variations contained within this report maintain a balanced budget as at 31 March 2014, for the 2013/2014 financial year.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.3.2 – Maintain a stable and secure financial structure for Council.

Attachments

- 1** March 2014 Quarterly Budget Review 21 Pages

04) 2014/2015 COUNCILLOR AND MAYORAL FEES
(Director Corporate Services)

RECOMMENDED:

1. That the Councillor annual fee be increased to \$10,740 and the additional Mayoral annual fee be increased to \$23,440 for the 2014/2015 financial year effective from 1 July 2014.

REPORT

The Office of Local Government has advised Council the outcomes of the Local Government Remuneration Tribunal's 2014 Annual Review.

The Tribunal's report and determination provides details of the matters and submissions which it had taken into account in its determination that an increase of 2.5 per cent in fees for councillors and mayors was appropriate. The increases are effective on and from 1 July 2014.

The groupings of Councils have remained unchanged. Blayney Shire Council remains one of the 77 councils within the Rural Council category determined under Section 239 of the Act for the purposes of the annual fees, and the relevant scale of fees is therefore:

	Minimum \$	Maximum \$
Councillor	8,130	10,740
Mayor (payable in addition to Councillor fee)	8,640	23,440

The current Mayoral and Councillor annual fees are \$22,870 and \$10,480 respectively. In accordance with Section 249(2) of the Local Government Act, 1993, the annual fee payable to a Mayor must be paid in addition to the fee paid to the Mayor as a Councillor.

In recent years, Councillors and the Mayor have received the maximum under the scale as approved, and the current budget has provided for that to be continued. The recommendation above follows that practice.

A copy of the Report and Determination of The Local Government Remuneration Tribunal is provided as an attachment.

BUDGET IMPLICATIONS

Council's 2014/2015 financial plan has been prepared on the anticipation of a 2.5% increase being approved for both the Councillor and Mayoral annual fees.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

1	Local Government Remuneration Tribunal Report and Determination	11 Pages
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05) REPORT OF COUNCIL INVESTMENTS AS AT 31 MAY 2014
(Manager Financial Services)

RECOMMENDED:

1. That the report indicating Council's investment position as at 31 May 2014 be received and noted.
2. That the certification of the Responsible Accounting Officer be noted and the report be adopted.

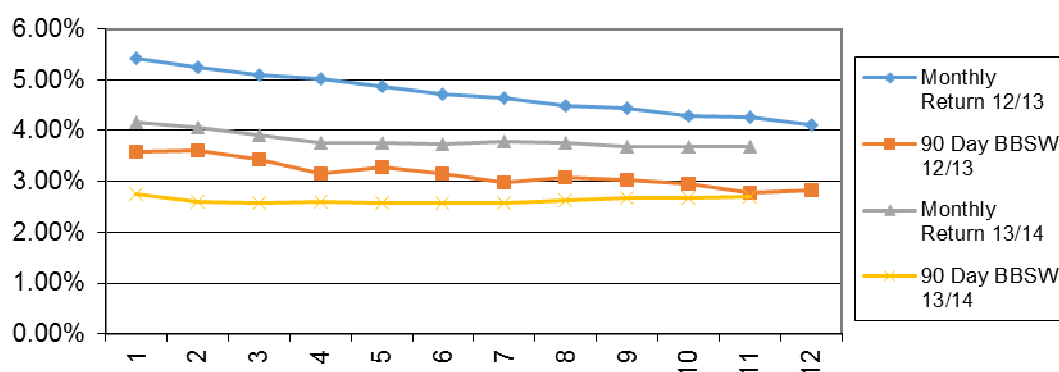
REPORT

This report provides details of Council's Investment Portfolio as at 31 May 2014.

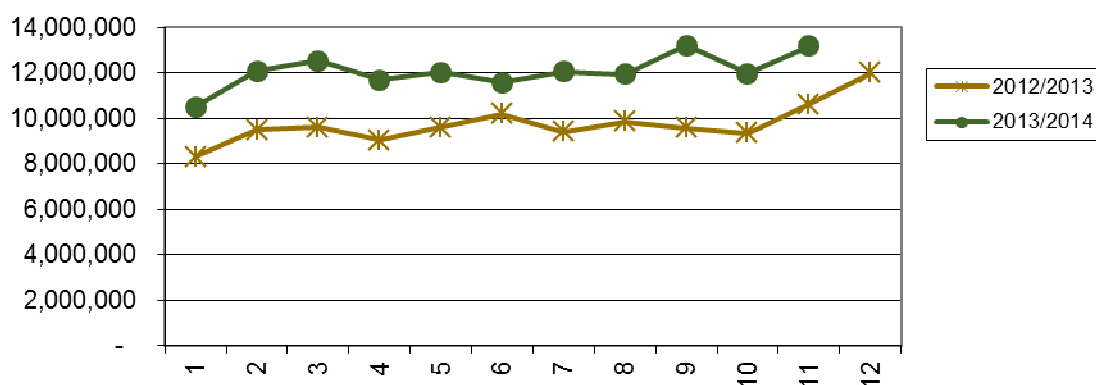
Council's total investment and cash position as at 31 May 2014 is \$13,199,329.21. Investments earned interest of \$36,843.22 for the month of May 2014.

Council's monthly net return annualised for May of 3.69% outperformed the 90 day Bank Bill Swap Rate of 2.71%.

Council's Annualised Monthly Return Versus 90-Day BBSW



Councils Total Investment and Cash Position



REGISTER OF INVESTMENTS AND CASH AS AT 31 MAY 2014

Institution	Maturity	Amount \$	Monthly Net Return Annualised
<u>Term Deposits</u>			
NAB	9/09/2014	500,000.00	3.82%
Bankstown City Credit Union	10/06/2014	500,000.00	3.70%
Bank of Sydney	22/07/2014	500,000.00	3.90%
ME Bank	26/08/2014	500,000.00	3.60%
Bank of Queensland	12/08/2014	500,000.00	3.65%
Railways Credit Union	17/06/2014	500,000.00	3.61%
Westpac Bank	22/07/2014	500,000.00	3.63%
Gateway Credit Union	10/06/2014	500,000.00	3.61%
B & E Ltd	9/09/2014	500,000.00	3.50%
ING	4/11/2014	500,000.00	3.64%
Peoples Choice Credit Union	25/11/2014	500,000.00	3.52%
Bendigo & Adelaide Bank	15/07/2014	500,000.00	3.35%
Wide Bay Australia Ltd	9/07/2014	500,000.00	3.80%
Goldfields Money Ltd	11/06/2014	500,000.00	4.20%
AMP Bank Limited	3/07/2014	500,000.00	4.00%
Beyond Bank Australia	18/11/2014	500,000.00	3.47%
Investec Bank	26/08/2014	500,000.00	3.86%
Macquarie Bank	2/09/2014	500,000.00	3.50%
Bananacoast Credit Union	18/11/2014	500,000.00	3.70%
Australian Defence Credit Union	5/08/2014	500,000.00	3.55%
Rural Bank	2/09/2014	500,000.00	3.70%
Mystate Financial Credit Union	2/09/2014	500,000.00	3.70%
Total Investments		11,000,000.00	3.68%
Benchmark: BBSW 90 Day Index			2.71%
Commonwealth Bank - At Call Account		1,334,466.12	
Commonwealth Bank Balance - General		864,863.09	
TOTAL INVESTMENTS & CASH		13,199,329.21	
Summary of Investment Movements - May			
Financial Institution	Invst/(Recall) Amount \$	Commentary	
<u>Term Deposits</u>			
Maitland Mutual Credit Union	(504,500.00)	Term Deposit Matured 13/05/2014	
Beyond Bank	(504,413.70)	Term Deposit Matured 21/05/2014	
Beyond Bank	500,000.00	Term Deposit Reinvested 21/05/2014	
Bananacoast Credit Union	500,000.00	Term Deposit Invested 22/05/2014	
Peoples Choice Credit Union	(508,826.85)	Term Deposit Matured 27/05/2014	
Peoples Choice Credit Union	500,000.00	Term Deposit Reinvested 27/05/2014	

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Chris Hodge, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

BUDGET IMPLICATIONS

A good investment strategy optimises Council's return on investments.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

Nil

06) REPORT ON CONTRACTUAL CONDITIONS OF SENIOR STAFF
(Director Corporate Services)

RECOMMENDED:

1. That the Council receive and note the report on the contractual conditions of senior staff in accordance with section 339 of the Local Government Act, 1993.

REPORT

This report is to advise on the statutory requirement, under section 339 of the Local Government Act, 1993 (LG Act), to report to Council on the contractual conditions of senior staff.

The General Manager is a senior staff member by virtue of section 334(2) of the LG Act (*“The position of General Manager is a senior staff position”*). A General Manager’s senior staff position is not reliant upon a Council determination under section 332 (re: Council determination of a structure) however the General Manager has a mandatory obligation under section 339 to report to Council at least once annually, on the contractual conditions of senior staff.

Council is advised that there are no senior staff, as defined in the dictionary at the end of the Local Government Act, apart from the General Manager.

Council is also advised that the General Manager’s contractual conditions are reported in the Council annual report, as required by clause 217(1) (b) of the Local Government (General) Regulation 2005.

The following disclosures are furnished for the 2013/14 reporting period:

Contract term: *5 years commencing 8 November 2011*

Remuneration package: *\$201,437*

Timing and outcome of performance assessment: *Review 23 July 2013 – outcome: Better than Satisfactory. Next review to be scheduled by Council at its June 2014 meeting.*

Other material matters: *Nil*

BUDGET IMPLICATIONS

Nil effect.

POLICY IMPLICATIONS

Nil effect.

IP&R LINK

DP 6.3.1 Provide a framework for the efficient and effective administration of Council.

Attachments

Nil

07) STRATEGIC BUSINESS PLAN FOR SEWERAGE SERVICES
(Director Corporate Services)

RECOMMENDED:

- 1) That Council:
 - a) payout loan No. 3 being \$300,000 including the penalty payment.
 - b) further investigate options for reducing financing costs associated with outstanding loans for the Millthorpe Sewer Scheme and await the outcome of public consultation for roll out of Sewer Services in Carcoar, Lyndhurst and Mandurama.
 - c) Adopt a single Sewer Service Charge for Blayney and Millthorpe (Blayney charges) and readvertise this new combined charge.
 - d) develop a financial assistance policy for those unable to meet the costs of installing a wastewater treatment system.

REPORT

Councillors recently attended a workshop to discuss the draft Strategic Business Plan for Sewerage Services (SBP). At this meeting Councillors requested a report be presented for consideration in relation to various matters that impact upon the financial modelling that underpins the SBP.

Millthorpe sewer scheme financial model

It was requested that a report on the payout of outstanding loans for the Millthorpe Sewer Scheme be presented, with a view to bringing together the Blayney and Millthorpe Sewer Schemes.

The loans were originally taken out to assist funding of the capital expenditure associated with the roll out of the Millthorpe Sewer scheme. The below table outlines details of loans held and payout figures:

No	Loan	Loan Maturity Date	% p.a.	Principal/ Interest p.a.	Balance 30/06/2014 \$	Penalties \$	Total Payout
2	\$900,000	26/02/2028	8.05%	\$90,947	\$751,676	\$174,687	\$926,363
3	\$300,000	30/06/2023	5.54%	\$24,917	\$175,620	\$13,010	\$188,630
TOTAL					\$927,296	\$187,697	\$1,114,693

Council currently holds \$2.8m in restricted funds for the Sewer Fund as part of the funding strategy outlined in the Strategic Sewer Business Plan for future works and programs. Major works identified in this plan include roll out of Sewer Services in Carcoar, Lyndhurst and Mandurama. Council could fund the payout of the outstanding loan from funds held. The penalties for payout of

the loans are considered to be on the high side. It is recommended to Council that other financing options be explored and that the result of public consultation on the roll out of Sewer Services in Carcoar, Lyndhurst and Mandurama be considered before determination of an outcome.

Council at its recent Workshop also discussed alignment of service charges for Blayney and Millthorpe residents with a view to obtaining parity. The following table outlines the current position for 2013/14 and that proposed in the Operational Plan for 2014/15:

Year Ending 30 June	Blayney		Millthorpe	
	Occupied	Vacant	Occupied	Vacant
2014	496.00	256.00	788.00	701.00
2015	529.00	273.00	840.00	748.00

The alignment of charges between Blayney and Millthorpe will provide the opportunity to merge the sewer operations into one fund. However it has the potential to impact on future cashflows, funding available for future projects and future service charges to users. The financial impact of such an adjustment in 2014/15 will be a reduction in income of the Millthorpe Sewer Scheme of **\$116,705**.

These factors will require a review of the Strategic Business Plan for Sewer Services, and its underlying financial model. Council has scheduled a meeting with the Strategic Water Management Unit of NSW Water Solutions, NSW Office of Finance and Services to discuss factoring in such a scenario.

Should Council wish to adopt a fee different to those advertised in its 2014/15 Operational Plan it must place them on public exhibition. Part 10 (section 610F) of the Local Government Act 1993 is quite specific on public notice of fees. In brief, Council must give 28 days public notice of its fees prior to adoption.

Village extension project

Council's current SBP adopted by Council in 2009 identifies the village extension project to service Carcoar, Mandurama and Lyndhurst, with earlier SBP documents identify the extension, back until 1996/97.

The project currently identified over a four year period of 2012 – 2016 for Carcoar, Mandurama with Lyndhurst identified for 2019/2020.

The budget estimate when the SBP was prepared was \$7.25 million.

As a result, when (2011) Council was undertaking preparation of the Integrated Water Cycle Management Plan (IWCM) strategy study the project was flagged in accordance with the current SBP program for capital works.

Work undertaken by the consultant preparing the IWCM included time spent reviewing the villages project and inspecting each village to consider

collection systems (i.e.: gravity v low pressure, etc.) and for prospective treatment plant locations.

The IWCM Project Reference Group evaluated a number of options to solve the issues of each village not being serviced. Following a Triple Bottom Line assessment the most favourable scenarios were either:

- a. Build Lyndhurst STP to receive sewage from Carcoar and Manurama with no resale.
- b. Pump Sewage from Lyndhurst, Mandurama and Carcoar to Blayney STP.

The most cost effective scenario was determined to be Scenario 1. With an estimated operating and maintenance (O+M) cost of \$82,000 per annum, and a capital cost of \$8.28 million (\$ 2011).

The method of collection proposed is a low pressure system with pump stations to deliver the wastewater to the proposed treatment plant. Such a system would maximise flexibility in service coverage.

Based upon information from the Blayney Local Environment Plan 2012 and the supporting Settlement Strategy, the ultimate number of lots that could today be serviced in the villages of Carcoar, Mandurama and Lyndhurst (inc. west of Grubbenbun Creek) is 840.

It is noted that this is most likely not what would occur in reality.

It is more reasonable to consider a number in the vicinity of 500 lots.

With a total capital cost estimate of approximately \$8.28m and an estimated potential number of connections, the cost is in the vicinity of \$17,000 per lot. Noting the additional annual O+M cost.

Financial Hardship Policy for onsite wastewater treatment system upgrades

As previously discussed the Villages of Carcoar, Mandurama and Lyndhurst are currently not sewered and are serviced by way of onsite disposal (septic).

It has been identified that existing onsite systems may be in various stages of repair, with topography and soil quality impacting upon systems that may have been poorly designed or due to lack of maintenance.

A new system may cost in the order \$5-10,000 dependent upon the level of disrepair.

For many residents this is a significant financial impost, and it has therefore been requested that a policy be prepared to enable residents to meet the costs of repair/replacement of an onsite system, where Council pays for the work and recovers the cost by way of regular payments or when the property ownership is sold/transferred.

It is proposed that a draft policy shall be presented to Council at a future date.

BUDGET IMPLICATIONS

No provision has been made in the current budget or the Long Term Financial Plan, to bring forward payment of the Millthorpe sewer scheme or to provide for parity between the Blayney and Millthorpe sewer access charges. As outlined above provision exists in the reserves held by the Sewer Fund and should Council determine to payout the outstanding loans it will require a vote of funds for this purpose.

As outlined in the report, the adoption of the same Service Charges for Blayney and Millthorpe Sewer Schemes will result in a reduction in income for 2014/15 of the Millthorpe Sewer Scheme of \$116,705.

POLICY IMPLICATIONS

As outlined in the report.

IP&R LINK

DP 4.2.3 Provide an effective and safe Sewerage Collection Network for Blayney Shire.

DP 6.3.2 Maintain a stable and secure financial structure for Council.

Attachments

Nil

08) ADOPTION OF 2014/15 OPERATIONAL PLAN
(Director Corporate Services)

RECOMMENDED:

1. That in accordance with Sections 402-406 of the Local Government Act 1993, 2014/15 Operational Plan and be adopted by Council;
2. That Council adopt the Revenue Policy for 2014/15, as outlined in the 2014/15 Operational Plan;
3. That Council adopt the Statement of Rating Structure and their respective short names as contained in the Operational Plan 2014/15 including the special variation to general income increase of 4.69% approved by the Independent Pricing and Regulatory Tribunal (IPART) and make the Ordinary Rate and charges, including domestic waste management charges and sewer charges for Blayney and Millthorpe, pursuant to section 494 and 496 of the Local Government Act 1993 detailed in the tables below;

Category - Sub Category	Base Amount (p.a.)		Ad Valorem	Total Yield
	%	\$	(rate in \$)	\$
Residential				
Ordinary Rate	40.74%	\$250.00	0.00332028	\$700,856
Sub Category - Blayney	43.72%	\$300.00	0.00599186	\$865,188
Sub Category - Millthorpe	38.22%	\$300.00	0.00480870	\$252,741
Sub Category - Carcoar	47.26%	\$250.00	0.00568539	\$46,553
Business				
Ordinary Rate	26.90%	\$300.00	0.00683670	\$69,157
Sub Category – Business Blayney, Millthorpe & Carcoar	25.04%	\$300.00	0.00943250	\$237,263
Mining				
Ordinary Rate	7.01%	\$1,000.00	0.05530450	\$14,273
Sub Category – Mining Gold/Copper Combined	0.02%	\$1,000.00	0.05650130	\$4,029,543
Farmland				
Ordinary Rate	11.45%	\$300.00	0.00399670	\$1,909,592
TOTAL YIELD				\$8,125,166

Blayney Sewerage Service	Access Charge (p.a.)	Quarterly Charge before SDF	Minimum Quarterly Charge	Total Yield
	\$	\$	\$	\$
Residential				
Connected	\$529.00	\$0.00	\$0.00	\$604,647
Vacant/Unmetered	\$273.00	\$0.00	\$0.00	\$26,481
Non Residential				
20mm Water Service	\$436.00	\$109.00	\$132.00	
25mm Water Service	\$676.00	\$169.00	\$132.00	
32mm Water Service	\$1,108.00	\$277.00	\$132.00	
40mm Water service	\$1,732.00	\$433.00	\$132.00	
50mm Water Service	\$2,704.00	\$676.00	\$132.00	
80mm Water Service	\$6,920.00	\$1,730.00	\$0.00	
100mm Water Service	\$10,812.00	\$2,703.00	\$0.00	
150mm Water Service	\$24,328.00	\$6,082	\$0.00	
Vacant/Unmetered	\$273.00	\$0.00	\$0.00	
Non-Residential (Estimated)				\$290,000
TOTAL YIELD (ESTIMATED)				\$921,128

Millthorpe Sewerage Service	Access Charge (p.a.)	Quarterly Charge before SDF	Minimum Quarterly Charge	Total Yield
	\$		\$	\$
Residential				
Connected	\$840.00	\$0.00	\$0.00	\$256,200
Vacant/Unmetered	\$748.00	\$0.00	\$0.00	\$34,408
Non Residential				
20mm Water Service	\$740.00	\$185.00	\$210.00	
25mm Water Service	\$1,156.00	\$289.00	\$210.00	
32mm Water Service	\$1,892.00	\$473.00	\$210.00	
40mm Water service	\$2,956.00	\$739.00	\$210.00	
50mm Water Service	\$4,624.00	\$1,156.00	\$210.00	
80mm Water Service	\$11,832.00	\$2,958.00	\$0.00	
100mm Water Service	\$18,484.00	\$4,621.00	\$0.00	
150mm Water Service	\$41,592.00	\$10,398.00	\$0.00	
Vacant/Unmetered	\$748.00	\$0.00	\$0.00	
Non-Residential (Estimated)				\$50,000
TOTAL YIELD (ESTIMATED)				\$340,608

Waste Management Charges	Annual Charge	Total Yield
Domestic		
Domestic Waste Management Charge	\$340.00	\$709,240
Domestic Waste Management Charge – Vacant Land	\$40.00	\$13,080
Domestic Waste Management Charge – Rural Areas	\$340.00	\$104,380
Non-Domestic		
Non-Domestic Waste Management Charge	\$340.00	\$89,760
Extra Services		
Additional Garbage Charge – per bin	\$180.00	\$13,680
Additional Recycling Charge – per bin	\$160.00	\$4,960
TOTAL YIELD		\$935,100

4. That Council approve the borrowing of \$1,175,000 for the infrastructure improvement program, funding bridge works throughout the Shire and a waste transfer station during 2014/15, and authorise execution of relevant contracts and associated documentation relating to that loan by the Mayor

- and General Manager;
5. That the Office of Local Government be advised of Council's adopted 2014/15 Operational Plan within 28 days of adoption by Council;
 6. That the Financial Assistance Program under Local Government Act section 356 be adopted.
 7. That the submissions on the 2014/15 Operational Plan be noted.

REPORT

Public exhibition of Council's 2014/15 Operational Plan concluded on 30 May 2014, in accordance with the Council resolution of 14 April 2014. Council adhered to the mandatory exhibition period of 28 days as required under the Local Government Act 1993, in order to allow sufficient time for all members of the community to become aware of the plans, proposed programs and special rate variation proposed in the Long Term Financial Plan.

While not formally placed on exhibition, being a management tool for Council, the Resourcing Strategy and a range of supplementary documents were also made available to the community to provide the full scope of information on Council's financial, asset and resourcing position.

Fundamentally, the legislation requires the development and adoption of an operational plan and revenue policy annually. Council's Operational Plan 2014/2015 identifies the specific actions to be completed in year 1 under each of the four year objectives expressed in the 2014/15 – 2017/18 delivery program.

It is a requirement that any submissions received be considered by Council in the process of finalisation and adoption of the draft plans. At the time of report preparation, Council had received two submissions on the Operational Plan. The first submission is with reference to the Millthorpe Sewerage Access Charge and has been addressed in an earlier report by Council and will be considered further in this report. The second submission is with reference to a number of issues including the amount shown for the special rate variation, plan actions pertaining to zoning, the SRV and base rate impacts, charges for copying, rezoning and staffing costs. A copy of submissions is included as an attachment to this report for Council's consideration. Should further submissions be received they will be tabled at the Council meeting.

Statement of Rating Structure 2014/15

A rate increase of 4.69% proposed for 2014/15 is as shown in the recommendation of this report. Council's rates and charges income will equate to approximately 60% of the total annual revenue required by Council to maintain current services and service levels.

Adoption of Council Fees and Charges for 2014/15

Council's Annual Charges and Schedule of Fees & Charges have also been exhibited. The Annual Charges for adoption are as shown in the

recommendation of this report. Included for consideration and adoption are the Blayney and Millthorpe Sewerage Access Charges and were part of an earlier report to Council.

The fee structure as exhibited in the 2014/15 Operational Plan is shown in the table below. Should Council choose to bring the fee structure between Blayney and Millthorpe to parity the financial impact of such an adjustment in 2014/15 will be a reduction in income of \$116,705 in the Millthorpe Sewer Scheme.

Year Ending 30 June	Blayney		Millthorpe	
	Occupied	Vacant	Occupied	Vacant
2015	529.00	273.00	840.00	748.00

Should Council wish to adopt a fee different to those advertised in its 2014/15 Operational Plan it must place them on public exhibition. Part 10 (section 610F) of the Local Government Act 1993 is quite specific on public notice of fees. In brief, Council must give 28 days public notice of its fees prior to adoption.

Capital Works Program 2014/15

Council's principal mechanism for carrying out capital works is a four year rolling works program incorporated into the Delivery Program 2014/15 to 2017/18. The 2014/15 Capital Works Program included in the Operational Plan details the individual projects and works that will be undertaken in 2014/15 to achieve the commitments made in the delivery program.

The program:

- Defines the capital projects that will help ensure the continued delivery of Council services;
- Allows advance planning of projects, including investigation, design and documentation;
- Is a key component of Council's infrastructure financing, planning maintenance and replacement strategy;
- Is an information source for the community;
- Allows integration of issues where projects have a wide-ranging impact across the community.

While inevitably refinements to the program will be made, it is appropriate and necessary to have the basis of a longer term schedule to allow appropriate planning both within the community and Council.

It should be noted that the program includes works and initiatives proposed to be funded by additional revenue generated through the Special Rate Variation

Borrowings

The 2014/15 Operational Plan provides for Council to borrow funds for the infrastructure improvement program in the amount of \$1,175,000. These

funds are to go towards bridge improvements throughout the shire and a waste transfer station.

Section 356 Financial Assistance Program

Also detailed within Council's Draft Operational Plan is the Blayney Shire Financial Assistance Program under section 356 of the Local Government Act. An amount of \$100,000 has been provided for 2014/15.

Summary

The Operational Plan 2014/15 is the culmination of an intense period of work for Council.

Whilst the integrated planning and reporting requirements now in place under the Act are the catalyst to the change, the key driver of the change has been the community engagement underpinning and expressed through *Blayney Shire 2025*, and the framework this provides for the objectives and actions expressed in the operational plan.

The adoption of this document is part of the bigger picture that will set us on our path to the Blayney Shire that all stakeholders – the community, councillors and staff would all like to experience in the future

BUDGET IMPLICATIONS

The financial implications of this report are detailed in the 2014/15 Operational Plan. It should be noted that works in the Operational Plan include those to be funded by additional revenue approved by IPART.

POLICY IMPLICATIONS

Adoption of the 2014/15 Operational Plan is part of a comprehensive and clear statement of the direction and activities of the Council over the next year, and establishes Council's Revenue Policy for the year ahead.

Attachments

- | | | |
|---|---|----------|
| 1 | 2014/15 Operational Plan - Part 1: Activities | 97 Pages |
| 2 | Operational Plan Part 2 | 56 Pages |
| 3 | Submission 1: C & H Knox | 1 Page |
| 4 | Submission 2: P & K Menzies | 3 Pages |

INFRASTRUCTURE SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



09) FINANCIAL ASSISTANCE GRANTS PROGRAM
(Director Infrastructure Services)

RECOMMENDED:

1. That Council support the Australian Local Government Association in its campaign to have the Federal Government restore indexation to the local government Financial Assistance Grants.
2. That Council call on the Federal Government to:
 - a. Recognise the importance of the Financial Assistance Grants program to local government.
 - b. Remove the freeze on indexation of the Financial Assistance Grants program immediately.
 - c. Increase Financial Assistance Grants to a level equivalent to at least 1% of tax revenue.
 - d. Release the Commonwealth Grants Commission report into Financial Assistance Grants.
3. Council write to the Prime Minister, Leader of the Opposition, Minister for Infrastructure and Regional Development, Opposition spokesperson for Infrastructure and Transport and the local Federal Member, seeking their support for the restoration of indexation to the local government Financial Assistance Grants..

REPORT

Executive Summary

Council is in receipt of correspondence (attached) from the Australian Local Government Association (ALGA) highlighting the financial and social implications of the Australian Government's decision to freeze indexation on the local government Financial Assistance Grants (FAG's) program.

Also included in the correspondence is advice that ALGA will be convening its 2014 National General Assembly in Canberra from 15 to 18 June, where they expect the above issue to be of highest importance on the agenda. ALGA urges Council's to ensure they are represented at the assembly to ensure the strongest possible message is sent to Government.

This report provides information on the Financial Assistance Grant program, and the financial implications associated with it.

Background Information

The Australian Governments FAG program has become an essential element in local government's ability to maintain infrastructure including the local road network, bridges, parks, and other community assets, as well as providing services to the young, elderly and community groups, across the country.

Blayney Shire Council owns and maintains local roads, and other assets within the Shire. The cost of this maintenance is immense and is met from

rates and funding from state and federal governments. Over the years, the amount of funding available to local government has not kept pace with the cost of maintaining this infrastructure to acceptable standards. As recognised by all levels of government, a significant proportion of this infrastructure is now reaching the end of its economic life and its replacement cost cannot be met by local government alone.

The 2014-15 Federal Budget announced the decision to freeze the indexation of FAG's, and ALGA has estimated this will cost councils an estimated \$925 million by 2017-18.

ALGA reports that the impact will extend beyond that date, because the base level will be permanently reduced by over 12%. Even if indexation were reintroduced in 2017-18, the gap will continue to increase, and is estimated to be \$350 million by 2019-20.

The Roads to Recovery program extension as approved, is due to culminate at the end of 2018-19, and the loss in FAGs nationally, is reported to be the equivalent of 95% of R2R funding. Effectively wiping out the entire value of the R2R program.

In 1996, when the Liberal Party came to power, FAGs were equivalent to 1% of tax revenue, and in recent years this has slipped to 0.7%. It is estimated this will drop further to 0.53% by 2017-18.

It is noted that in November 2012 under the direction of the previous federal government, the Commonwealth Grants Commission (CGC) was directed to provide a review to the Australian Government by the end of 2013. The objective of the review, being to *"identify tangible ways of improving the impact of Financial Assistance Grants on local governments and their ability to provide services to their residents within the current funding envelope"*.

Noting the change in government, advice from CGC is that the report has been provided to the Treasurer, The Hon Joe Hockey MP, and as yet no further advice received.

ALGA is encouraging Council's to write to their local Federal Member, advising them of the long term implications of the budget announcement on local communities and the services provided to them.

Council may wish to consider also writing to The Treasurer, urging him to release the report prepared by the Commonwealth Grants Commission into Financial Assistance Grants.

Council's Director Infrastructure Services recently attend the Institute of Public Works Engineers Australia, NSW (IPWEA) Local Roads Congress, where the annual Roads Congress Communiqué (attached) was developed and discussed.

The key element of the communique was also the freeze on indexation of the FAG's.

It is recommended that Council support the Australian Local Government Association and IPWEA in their campaigns, for the Federal Government to ensure the indexation of FAG's continues to keep pace with CPI and population growth, and restore FAG's to a level equivalent to at least 1% of tax revenue.

BUDGET IMPLICATIONS

The loss of indexation to the FAG program is estimated to take \$60,000 per year from Council's budgeted capital works and maintenance program.

The loss of such funding will have a considerable impact on the works undertaken by council.

POLICY IMPLICATIONS

Nil effect.

IP&R REFERENCES

DP 1.2.2 - Improve transport linkages across the Local Government Area to support the mining industry.

DP 1.5.1 - Advocate for increased funding for transportation assets through Federal and State programs.

DP 4.1.6 - Seek additional grant funding for construction and maintenance of roads and associated facilities.

DP 4.1.7 - Plan for future transport and road infrastructure to service future needs.

Attachments

- | | | |
|---|-------------------------|---------|
| 1 | ALGA Request | 2 Pages |
| 2 | IPWEA Communique | 2 Pages |
| 3 | Government News - Media | 2 Pages |

10) FOOTPATH MAINTENANCE PROGRAM
(Infrastructure Manager)

RECOMMENDED:

1. That Council note the report on the Footpath / Kerb and Gutter Maintenance and Renewal Program.

REPORT

Council will recall voting expenditure, in the amount of \$25,000 to the Operations – Footpath/Kerb and Gutter Maintenance Program, from the 2013/14 Footpath Capital Works Program.

This was following various reports of trip/fall incidents across the footpath/kerb and gutter (k&g) network that had resulted in members of the public sustaining injuries of varying degrees.

Current Status

A full inspection program was undertaken in Blayney township and the Villages to identify defects and renewal works required. These works were identified as:

1. Defect requiring immediate repair,
2. Defect noted for future assessment, and
3. Section defective and programmed for renewal work.

Defects in Category 1 and some segments in Category 3 have been repaired / renewed. Remaining defects in Category 2 will be progressively addressed, and monitored in subsequent inspections.

Council has developed a draft Footpath and Cycleways – Maintenance Procedure and Renewal Standards document, which will be provided to Council as supporting documentation when Council will be asked to consider a Footpath and Cycleways Policy at the next Council workshop.

The above procedure commits Council to 6 monthly inspections of the Blayney CBD network and annual inspection of the balance of the network in Blayney and the Villages.

Council has also renewed to an appropriate standard a number of Kerb Ramps on the key pedestrian routes along Orange Road and Binstead Streets. These are being part funded by Roads and Maritime Services, with the balance of funds from the Footpath Maintenance and Renewal Program.

Progress on these as at 10 June 2014:

- Orange Road – 4 complete, 2 under construction
- Binstead Street – 5 complete, 1 'Blister' and 1 Kerb Ramp to be commenced.

Council will also be undertaking a full inspection / assessment of the Kerb and Gutter network in Blayney and the Villages by end October 2014.

Works to date are within the revised allocation and remaining works are to be funded from the 2014 / 15 allocation.

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Council is currently developing a revised Footpath and Cycleway Policy and associated procedure.

IP&R REFERENCES

DP 4.1.3 – Ensure Ancillary Road facilities are serviceable and in line with current standards e.g. footpaths, cycleways, kerb and gutter, bus stops etc.
DP 4.1.5 – Implement the Blayney Shire Council asset Management Plans.

Attachments

Nil

PLANNING AND ENVIRONMENTAL SERVICES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



11) **HERITAGE ADVISORY SERVICE**
(Senior Town Planner)

RECOMMENDED:

1. That the information be received and Council provide advice on its website to the community in contacting Council's Heritage Advisor.

REPORT

Blayney Shire Council, in conjunction with the NSW Office of Environment & Heritage (NSW Heritage Office), has continued to offer the Blayney Heritage Advisory Service.

The position of heritage advisor has been in place since 1987, with the current Advisor being employed since 2005.

Prior to this Council took part in Heritage Week activities, undertook a survey to establish the first list of shire heritage items, undertook numerous history research inquiries, and followed up on a number of heritage issues such as the Junction Reefs reserve and a project at Carcoar.

The aim of the program is to provide heritage advice, and assist and encourage positive conservation work on places and buildings of heritage significance within the Blayney Shire Local Government Area.

Reporting is required annually by NSW Heritage, and a three year strategy is required, to be prepared by the Heritage Advisor, giving Council an account of each year's activities, as well as a program for future heritage management in the Shire.

The current reports are attached for Council's information.

BUDGET IMPLICATIONS

The Council's 2013-2014 Management Plan allocated funding for Heritage Advisory Service expenditure.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 3.3.1 - Pursue recognition of heritage items in LEP 2012.

Attachments

- | | | |
|---|-------------------------------|----------|
| 1 | Annual Report 2013-2014 | 11 Pages |
| 2 | Three Year Strategy 2014-2017 | 4 Pages |

12) **ORGANICS COLLECTION SYSTEMS GRANTS PROGRAM**
(Director Planning and Environmental Services)

RECOMMENDED:

1. That Council note the awarding of a grant for \$264,000 and investigation of feasibility for organic waste collection is undertaken as part of the overall waste collection tender currently being undertaken.

REPORT

The NSW Government through the Environmental Trust announced a \$16 million, four-year Local Government Organics Collection Grants program to help councils implement new or enhanced household kerbside collection services for organic waste. Round 1 of grant allocation closed in February 2014 of which Blayney Shire Council was successful in obtaining \$264,000.

The intention of the program is to improve recycling levels by introducing a new kerbside organics collection system. The new organics waste management program will capture, re-use and re-direct organic waste away from its landfill facility. Organics include items such as grass clippings, pruning's, weeds, leaves, branches and untreated timber cut to fit into an organics mobile garbage bins (MGBs).

The grant money should cover the majority of costs including; new MGBs, kitchen caddies, two required composition audits and also an education communication program gauging community engagement in the project, however council is likely to have to contribute some costs, the exact figure is not yet known.

Council through Netwaste is currently tendering its waste collection services including; waste, recyclables and organics for the next 10 years. The organics component of the regional waste tender includes the supply of most requirements associated with the grant funding.

In 2012/13 Blayney Shire Council reported a recovery rate of 19%, well under the NSW recovery rate of 47%. If kerbside organics waste collection is provided, then it is likely Blayney Shire Council's recycling recovery rate could significantly improve.

Reducing the amount of waste that is received by Blayney landfill is important as NSW is preparing to overhaul waste legislation. This overhaul is likely to include the expansion of a waste levy that will apply to every tonne of waste received by landfill. The levy does not apply to any recovered recyclables including organics and although the exact price of the levy is not yet known, it is proposed to be commence on 1 July 2015.

BUDGET IMPLICATIONS

The introduction of organic recycling will incur additional costs for both the collection and processing of the material. The material will be taken to the Euchareena Road Composting Facility in Molong. Orange City Council has recently entered into a contract for the collection and processing of organics (including food) at the Euchareena Facility which is operated by JR and EG Richards Pty Ltd on behalf of Orange City Council. Ownership of all delivered material remains with the contractor during processing/disposal.

It is expected grant money will cover the bulk of the cost of purchase of bins and kitchen caddies. The estimated collection cost per bin lift for the additional service to a household will be \$1.71 (fortnightly) and \$1.47 per service (household). This will be subject to the regional waste tender pricing

POLICY IMPLICATIONS

Nil

IP&R LINK

DP 4.5.1 Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.

Attachments

1	Local Government Organics Collection Systems Grants Program	6 Pages
2	Schedule 2 - Budget	4 Pages

13) **DISCUSSION PAPER ON IMPLICATIONS OF THE WASTE LEVY**
(Director Planning and Environmental Services)

RECOMMENDED:

1. That Council make representation to the local State Member detailing concerns regarding the proposed waste levy.

REPORT

The NSW Government is proposing to expand a waste levy currently in place in the Sydney Metropolitan Area (1990's), Hunter, Illawarra and Central Coast Regions (2009) and more recently expanded without consultation to include the north coast local government areas (LGAs) from Port Stephens to the Queensland border as well as the Blue Mountains and Wollondilly LGAs.

The levy is charged on the amount (per tonne) of waste put into landfill. Where in place the levy is collected by local government and returned to State government and has been utilised to establish key reform funding programs to stimulate investment; in infrastructure, education and the development of waste initiatives. A large percentage of the levy however, gets transferred to the State's consolidated revenue.

In 2012 the then Minister for the Environment, the Hon Robyn Parker MP, commissioned consultancy firm KPMG to undertake an independent review of the waste levy. KPMG made 17 recommendations including:

1. Potentially extending the waste levy across all of NSW, and
2. Exempting small regional landfills receiving less than 5,000 tonnes per annum from the requirement to pay the levy.

The NSW government did not support the second mentioned recommendation and requested the EPA consult with potentially affected councils. An options paper was developed by the EPA to facilitate feedback from local councils, regarding expansion of the waste levy.

The EPA options paper (attached for the information of council) identified four potential options:

1. Not expand the levy,
2. Extend the levy across all of NSW,
3. Extend the levy across the state, whilst exempting regional landfills that receive greater than 5,000 tonnes per annum,
4. Implementing an 'opt in' levy system where councils currently located outside the levy area can choose to implement a waste levy at set or chosen rates.

Introduction of any option listed above would not be until 1 July 2015.

Statistics in the EPA discussion paper show that the levy has not been as successful in achieving its targeted levels of waste recycling. In 2011/12 the extended regulated area, had a waste diversion rate of 41.8% and the non-regulated areas of 35.7%.

Currently Blayney Shire Council operates waste collections services with Netwaste and their Council partners. This partnership has delivered cost effective and environmentally sustainable outcomes to the Blayney LGA. Should a levy be introduced at the base rate of \$10/tonne of waste (plus GST) considering in 2012/13 Blayney landfill received 5,483 tonnes and 300 tonnes at Neville, first year charges of approximately \$60,000 plus GST would apply. Council would need to review all waste services and operations offered.

It should be noted that where the levy has been previously introduced, it has not remained at \$10/tonne, but increased annually not only by CPI but by an additional \$10/tonne per annum. The current levy rates are; \$107.80 /tonne in the metropolitan area and \$53.70 in the regional extended area (Blue Mountains/Wollondilly and Upper Hunter).

In addition to actual levy Council would also have to allow for additional capital costs such as installation of a weighbridge at the Blayney landfill site (estimated by Netwaste to be \$85,000), plus software, hardware, traffic control, gatehouse, amenities, power, water etc. Record keeping will incur additional costs to council in reporting systems, staff training, and expanded duties. Volumetric surveys of landfill sites will be required 6 monthly (service provided by a qualified surveyor) plus on-site stockpile surveys – incurring additional costs to council.

Submissions regarding the 4 options had to be received by the EPA by 20 June 2014. Council staff proceeded to lodge a submission detailing concerns and cost implications if the proposed levy was extended to include the Blayney Shire.

BUDGET IMPLICATIONS

2014/15 - Nil

2015/16 - Yet to be determined

POLICY IMPLICATIONS

Nil

IP&R LINK

DP 4.5.1 - Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.

Attachments

1 Extension of the Waste Levy Options Paper 25 Pages

COMMITTEE REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



14) **MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM
MEETING HELD ON 8 MAY 2014**
(General Manager)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Cemetery Forum meeting held on 8 May 2014 be adopted.
2. That the Blayney Shire Council Cemeteries Management Plan be adopted.

Report

The minutes of the Blayney Shire Cemetery Forum Committee meeting held on Thursday 8 May 2014 are attached and Councillors attention is drawn to the following item:

- Cemeteries Management Plan

Attachments

- | | | |
|---|---|----------|
| 1 | Blayney Shire Cemetery Forum Minutes 08/05/2014 | 2 Pages |
| 2 | Cemeteries Management Plan | 15 Pages |

15) **MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY
COMMITTEE MEETING HELD 8 MAY 2014**
(General Manager)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Access Advisory Committee meeting held on 8 May 2014 be adopted.
2. That the Blayney Shire Access Advisory Committee Charter be adopted.

REPORT

The minutes of the Blayney Shire Access Advisory Committee meeting held on Thursday 8 May 2014 are attached and Councillors attention is drawn to the following items:

- Committee Charter
- Access Maps
- Council Website

Attachments

- | | | |
|---|-------------------------------------|---------|
| 1 | Access Committee Charter | 2 Pages |
| 2 | Access Committee Minutes 08/05/2014 | 2 Pages |

16) FINANCIAL ASSISTANCE COMMITTEE MEETING
(Director Corporate Services)

RECOMMENDED:

1. That the minutes of the meeting held 10 June 2014 be noted; and
2. That the request for insurance contribution of \$500 by Mandurama Progress Association be approved.
3. That the recommendations in the amount of \$53,791 for 2013/14 round 2 of the Financial Assistance Program by the Financial Assistance Committee be endorsed subject to applications conditions being satisfied.
4. That the request by Council for funding of the “opportunity” cost associated with the interest free loan, awarded to the Millthorpe Museum, from the Financial Assistance Program be declined and that Council no longer issue interest free loans and encourage such recipients to make application for annual waiver of interest charges.

REPORT The second round of Financial Assistance Program applications for 2013/14 was considered by the Financial Assistance Committee at its meeting held 10 June, 2014.

An amount of \$58,481 in financial assistance was available for Round 2 following Council approval of the schedule of rates and insurance contributions, inclusion of unspent funds from 2012/13 and Round 1 2013/14. There were 21 applications with a total value of \$508,631 seeking \$80,891 in financial assistance.

Recommendations are pursuant to the criteria stipulated in the Financial Assistance Program guidelines.

The minutes of the meeting and recommendations for financial assistance total \$53,791 and are summarised in the attachment to this report. Three applications were not approved, four applications were approved as “special projects” under the guidelines and a number of approvals are subject to certain conditions being satisfied more information has been sought on two other applications.

The request for financial assistance referred to the committee by Council from the March meeting (minute number 1403/009) from Golden Memories Museum, Millthorpe for \$20,000 was above the maximum limit that could be awarded by the committee as stipulated in the Financial Assistance Program guidelines. The maximum amount of \$10,000 was recommended by the committee with the applicant being encouraged to make application in future rounds.

BUDGET IMPLICATIONS

Council has an amount of \$100,000 allocated in 2013/14 and \$1,486 unspent from 2012/13 for this purpose. An amount of \$58,481 was available for distribution in Round 2 and \$53,791 was recommended for approval. Should all recipients submit claims as approved an amount of \$4,690 will remain unspent at the end of the year. This amount will be brought forward to the 2014/15 program.

POLICY CONSIDERATIONS

Nil effect.

IP&R LINK

DP 5.1.1 Assist incorporated village committees, progress associations and hall committees.

DP 6.2.1 Identify and engage with Shire Community Groups.

Attachments

1	Committee Minutes including Round 2 Applications Recommended for Approval	4 Pages
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17) **MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL
MEETING HELD ON 15 MAY 2014**
(Director Infrastructure Services)

RECOMMENDED:

1. That the recommendations of the Blayney Shire Sports Council meeting held on 15 May 2014 be adopted.

REPORT

The minutes of the Blayney Shire Sports Council meeting held on Thursday 15 May 2014 are attached and Councillors attention is drawn to the following items:

- Playing Longer on Playing Fields
- Priority Listing of Projects

Attachments

- 1 Blayney Shire Sports Council Minutes 15/05/2014 4 Pages

DELEGATES REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



18) **WBC ALLIANCE EXECUTIVE OFFICER REPORT**
(General Manager)

RECOMMENDED:

1. That the report from the WBC Alliance Executive Officer be received and noted.

REPORT

Attached is a report from the WBC Alliance Executive Officer that notes the activities and actions of the WBC.

BUDGET IMPLICATIONS

Council makes provision in its annual Financial Plan to fund activities and shared services with the WBC Councils.

POLICY IMPLICATIONS

Nil.

IP&R LINK

DP 6.1.2 Promote resource sharing and collaboration with regional organisations.

Attachments

- 1 WBC Alliance Executive Officer Report 3 Pages

CONFIDENTIAL MEETING REPORTS
PRESENTED TO THE BLAYNEY SHIRE COUNCIL
MEETING HELD ON MONDAY, 23 JUNE 2014



19) NSW CIVIL AND ADMINISTRATIVE TRIBUNAL HEARING UPDATE

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.